

**HRD DEPARTMENT, CIRCLE OFFICE,
2ND FLOOR, SREE DURGA MARKET, POLICE LINE BAZAR,GT ROAD,
BURDWAN - 713103
RECRUITMENT OF PEONS IN THE SUBORDINATE CADRE**

Punjab National Bank, a leading Public Sector Bank invites applications from eligible Indian Citizens who are domicile of the District for which vacancies have been notified/published, for recruitment of Peon in Subordinate Cadre for our branches in **Burdwan** Circle.

1. District wise Vacancies:

District	GEN	OBC	SC	ST	EW S	TO TA L
Purba Bardhman	3(including one Ex. Serviceman)	3(including one Ex. Serviceman)	2	1	1	10
Birbhum	3(including one Ex. Serviceman)	2 (including one - DXS- Dependent of Exsm/Disabled Ex-Serviceman)	1	0	0	6
TOTAL	6 (including two Ex. Serviceman)	5(including one Ex. Serviceman + one - DXS- Dependent of Exsm/Disabled Ex-Serviceman)	3	1	1	16

2. ELIGIBILITY CRITERIA

a. Age as on 01.01.2021: Minimum 18 and Maximum 24 years with applicable relaxations. Relaxation of upper age limit-as applicable as per Govt./Bank's rules subject to availability of reserved vacancies. SC/ST candidates by 05 years, OBC candidates by 03 years, Ex- Servicemen Candidates by 03 years in addition to the length of military service and for children/family members of those who died in the 1984 riots by 03 years. OBC/SC/ST candidates applying for General vacancies are not eligible for age relaxation. The maximum age limit of all relaxations combined not to exceed 45 years unless it is so provided in Govt. Directives.

b. Educational Qualifications as on 01.01.2021: Pass in XIIth standard or its equivalent with basic reading/writing knowledge in English. This is both minimum and maximum qualification. Graduate candidates are not eligible.

c. Domicile of the District: The eligible candidates should be the **domicile of that district** for which vacancies have been notified/published.

3. The candidates who fulfill the above eligibility criteria may send their duly signed application with details. 1. Name 2. Father's Name 3. Date of Birth 4. Age as on 01.01.2021 5. Educational qualifications along with date of passing from 10th standard onwards and percentage of marks obtained in 10th and 12th 6. Details of present educational course, if any, being pursued. 7. Caste, Category & Religion 8. Address for communication 9. Permanent Address 10. Place of domicile a. Village b. Taluk c. District 11. Language Known (reading/writing) 12. Mobile/Land Line No. 13. Email id 14. Present employment details 15. Any other relevant information

4. Documents to be enclosed-Self attested copies as under:

1. Zilla Sainik Exchange (if Ex- Servicemen)/Employment Exchange registered card (if registered) 2. Passport size photograph duly affixed on the TOP right corner of the duly signed application 3. School Leaving Certificate from last attended School in case completed and not pursuing/bonafide certificate in case pursuing & complete Mark lists and Certificates of educational qualifications including 10th and 12th mark lists 4. Caste Certificate and latest OBC Certificate with non-creamy layer clause for OBC candidates 5. Address Proof & ID Proof and any other relevant documents 6. Proof of permanent residence as proof of DOMICILE 7. PAN Card 8. Birth Certificate 9. Copy of Income and Asset Certificate if applying under EWS (Economically Weaker section) issued by one of the following Authorities:

District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class stipendiary Magistrate/ Sub Divisional Magistrate/ Taluk Magistrate/ Executive Magistrate/ Extra Assistant Commissioner/ Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate/Revenue Officer not below the rank of Tahsildar / Sub Divisional officer of the area where the candidate and or/his family normally resides

10.Copy of any other Certificates, if any

5. Last date for submission of Application: 08.03.2021

(Please note that the last date for receiving of applications is extended upto 08.03.2021 only for Economic Weaker Section, Ex. Serviceman & DXS-Dependent of Exsm/Disabled Ex- Serviceman candidates)

Applications complete in all respect with duly self-attested photocopies of supporting documents (age, qualifications, caste, experience, domicile etc.) should reach us by **08.03.2021** by speed post/ registered post in the following address:

Dy. Circle Head- Support, HRD Department, Punjab National Bank, Circle Office, Burdwan, 2nd Floor, Sree Durga Market, Police Line Bazar, GT Road, Burdwan -713103.

Please note: Applications received after **08.03.2021**/incomplete/without required documents/without 10th & 12th mark lists indicating marks obtained in all subjects/applications other than domicile of district for which vacancies have been notified will not be considered. No communication will be sent to those candidates whose applications are not being considered. The decision of the Bank regarding selection shall be final and binding and no further correspondence would be entertained. Further, the Bank reserves the right to cancel/postpone/increase/decrease of number of vacancies without assigning any reason whatsoever. On the envelope it should be clearly mentioned as -
Application for the post of PEON in Subordinate Cadre 2020-21,
District:

Place : Burdwan
Date : 01.03.2021

Dy. Circle Head – Support