GENERAL INSTRUCTION IN RESPECT OF SUBMISSION OF DOCUMENTS IN RECRUITMENT PROCESS IBPS-CLERK-CRP-X

(i) **Photo & Address Identify Proof** such as PAN Card/ Passport/ Driving License/ Voter's Card/ Bank Pass book with Photograph/ Photo ID issued by Gazetted officer or People Representative (on official letterhead) / Recognised College or University ID Card/ Aadhar Card with a photograph/ Employee ID will be accepted.
In case of candidates who have changed their name will be allowed only if they produce original Gazette Notification or original marriage certificate or affidavit in original.

(ii) **The date of passing the examination,** which is reckoned for eligibility, will be the date of passing appearing on the original mark sheet/provisional certificate/final certificate from Board/University. Otherwise proper document from Board/University for having declared the result **on or before 06.11.2020** has to be submitted.

(iii) **Caste Certificate** issued by the competent authority in the prescribed format as stipulated by Government of India in the case of SC / ST / OBC category candidates.

In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate containing the Non-creamy layer clause should be valid as on the date of submission. Caste Name mentioned in certificate should tally letter by letter with Central Government list / notification.

Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation.

(iv) Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format in the case of EWS category candidates.

(v) Disability certificate in the prescribed format issued by the District Medical Board in case of Persons With Benchmark Disability category.
If the candidate has used the services of a Scribe at the time of Online Examination the duly filled in details of the scribe in the prescribed format .

(vi) Ex-Servicemen candidates: (i) Candidates who are released/ retired from Armed Forces are required to submit a certificate as per Proforma A. Such Ex-servicemen candidates have to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of joining. (ii) Candidates who are still in the Armed Forces and desirous of applying under Ex-Servicemen category should submit Proforma B from the Competent Authority showing his/her date of completion of specific period of engagement (SPE) along with the declaration in Proforma C. Such candidates whose SPE is completed on or before 22.09.2021 are eligible to apply. Such candidates have to submit a release letter and a self-declaration from the candidate that he/ she is entitled to benefits admissible to Ex-Servicemen as per Govt. of India rules (iii) Those candidates who have completed their initial period of assignment and who are on extended assignment are required to submit the certificate as per Proforma D. (iv) Dependents of Servicemen killed in action or those who have been severely disabled have to produce satisfactory documentary proof showing that they are Dependents of Servicemen killed in action or severely disabled and an affidavit stating that the relaxation is availed by one dependent of Ex-Servicemen or not availed by any Dependent of Servicemen killed in action or severely disabled

(vii) Candidates serving in Government / quasi govt offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce a "No Objection Certificate" from their employer at the time of joining, in the absence of which their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

(viii) Persons eligible for age relaxation under II (5) of IBPS notification dated 01.09.2020 must produce the Death certificate of husband/ documents in support of Divorce or judicial separation and an affidavit/ declaration that they are not remarried.

(ix) Persons eligible for age relaxation under II (6) of IBPS notification dated 01.09.2020 must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.

(xi) Persons eligible for age relaxation under II (7) of IBPS notification dated 01.09.2020 above must produce an affidavit/ certificate in support of their claim of belonging to Regular employees of the Union Carbide Factory, Bhopal retrenched from service (Applicable to Madhya Pradesh state only) category.

(xii) Experience certificates, if any

(xiii) Persons falling in categories (ii), (iii), (iv) and (v) of Point B (I) of IBPS notification dated 01.09.2020 should produce a certificate of eligibility issued by the Govt. of India.

(xiv) Any other relevant documents in support of eligibility

OTHER MISC INSTRUCTIONS:-

(1) If identity of the candidate is in doubt the candidate may not be allowed to submit the documents.

(2) In case of candidates who have changed their name, will have to produce original Gazette notification / their original marriage certificate / affidavit in original.

(3) A Candidate's admission to the examination and subsequent processes is strictly provisional. The mere fact that the call letter(s)/ provisional allotment has been issued to the candidate does not imply that his/ her candidature has been finally cleared by the Bank. The Bank would be free to reject any application, at any stage of the process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s). If any of these shortcomings is/are detected after appointment in the Bank, his/her services are liable to be summarily terminated.

(4) Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the documents to be produced for the purpose of the conduct of Examination, verification etc. and any other matter relating to CWE Clerks-X will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Bank in this behalf.

(5) Multiple attendance/ appearances in the online examination and/ document submission will be summarily rejected/ candidature cancelled.

(6) Any request for change of address, details mentioned in the online application form will not be entertained.

(7) In case any dispute arises on account of interpretation of clauses in any version of this advertisement other than English, the English version available on IBPS website shall prevail.

(8) A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondence with the IBPS/Bank should be identical and there should be no variation of any kind.

(9) Candidates will have to appear for submission of documents at their own expense.

(10) The Bank shall not be responsible for any application made/ wrong information provided by an unauthorized person / institution. Candidates are advised not to share/ mention their application details with/to anyone.

(11) The Bank shall not be responsible if the information/ intimation do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of the Bank and candidates are advised to keep a close watch on the bank's website www.pnbindia.in link Recruitment for latest updates.

No documents shall be directly sent to the Bank by candidates before or after the prescribed date of submission of documents.Please note that the dates prescribed for the submission of documents is solely for the purpose of collection of documents and verification thereafter. The final dates for completion of joining formalities and induction will be communicated at a later stage.

(PRAVEEN PRASAD)
CHIEF MANAGER