Depository Back Office, 67, Sonawala Building, Opp. Stock Exchange Building, B. S. Marg, Fort, Mumbai - 400 023

Reconversion Request Form for conversion of Mutual Fund Units held in Destatementised form to Statement of Account form

	Date	DD	MM	YYYY

I/We hereby declare that the below mentioned account may be debited to the extent of my/our reconversion request and equivalent units into Statement of Account form be issued for the same. I/We hereby declare that the below mentioned units are registered in the name(s) of below mentioned person(s).

Client Details										
DPID										
Client ID										
Name of the account holder(s)	Sole/First holder									
	Second holder									
	Third holder									

Details of Units:

Mutual Fund Name	

Free Units ❑   Locked-in Units ❑

Sr. No.	ISIN	Unit Description	Quantity	Details of Lock-in (*if applicable*)		Reconversion request number (RRN) (*To be filled in by Participant*)
				Reason	**Release date**	

Notes:

1. In case the space is found to be insufficient, an annexure containing the said details in the same format may be attached.
2. Please use separate form for free units and locked-in units Authorized Signatory(ies)

Holder(s)	*Signature(s)*
Sole/First Holder	
Second Holder	
Third Holder	

Participant Authorisation

Received the above mentioned Units for reconversion into Statement of Account form:

Client Details										
DP ID										
Client ID										
Name of the account holder(s)	Sole/First holder									
	Second holder									
	Third holder									

The application form is verified with the details of the Client account and certify that the application form is in order.

The account has sufficient balances to accept the reconversion request as requested. It is also certified that the

Clients' signatures are verified and found in order.

Date:

Forwarded by (Name of the Official) :   **(Participant's Stamp)**

Signature:

Acknowledgment

Depository Back Office, 67, Sonawala Building, Opp. Stock Exchange Building, B. S. Marg, Fort, Mumbai - 400 023

We hereby acknowledge the receipt of a reconversion request for_____
_____(*quantity*) of Mutual fund units of _____ (*security   details*)   from _____(*Name*) having Client ID_____surrendered on_____(*date*) to be delivered in the form of Mutual Fund units represented by Statement of Account.

(Participant's Stamp and Signature)